| | | |
|---|---|---|
| **Environment:** | INTCOM | **Script # / Name:** 1.4 - VFA Fees |
| **Test Level:** | Integration | This script tests Splitter Redesign program to make sure that it accepts and properly |
| | | **Scenario Description:** splits lines from a VFA Interface |
| | | Make sure the 1.1 Splitter Allocation Table and Form script has been executed |
| | | **Pre-requisite:** before running this script. |

**Executed By / Date:**
**Product / Release:**       TO 128- FMS to FMSS Data Transformation and Transfer
**Prepared By / Date:**      Nazia Abbas / 09 April 2003                            | **Pass/Fail** | |
**Acceptance Sign Off / Date:**

| Step | Action | Navigation Path | Input | Expected Results | Actual Results | Pass / Fail | Requirement # /Comments |
|---|---|---|---|---|---|---|---|
| 1 | Log on as System Administrator. Type user name and enter Gregory Hans for supplier and save | System Admin -> Security -> User -> Define->QueryMode (F11)-><query on username> | | | | | |
| 2 | Log on as an California VFA Manager<br><br>Record Login _____ | FSA VFA 755 Manager | | | | | |
| 3 | Enter a GA VFA Fee Report for F quarter 2  F year 2003.<br>Enter data on the report according to the example listed on the next tab (attached).<br><br>SAVE and SUBMIT. | FSA VFA 755 Manager | Enter data on the report according to the example listed on the next tab (attached). | Fields populate with data.  Subtotals automatically calculate. | | | |
| 4 | Log on as System Administrator. Delete Gregory Hans as the supplier and save. | System Admin -> Security -> User -> Define->QueryMode (F11)-><query on username> | | | | | |
| 5 | Log on as FSA FMS Financial Partner Manager. | FSA Financial Partner Manager | | | | | |
| 6 | Query to find the submitted 755 VFA Fee Report and ACCEPT. | FSA Financial Partner Manager | | Form appears, populated with correct data. | | | 1.2 |
| 7 | Verify that the Acceptance of the Fee  report kicked off the FSA FFEL GA Form 2000 AP/GL Load Interface with a status of Normal and Complete. | | | FSA FFEL GA  AP/GL Load Interface kicks off and ends with a status of Normal and Complete. | | | 2.1 / 2.3 |
| 8 | Verify that the Payables Open Interface Report kicked off with a status of Normal and Complete.<br><br>View the Output file and record the Batch Name:_____ | | | Payables Open Interface Report completes with a status of Normal. | | | 2.1 ? |
| 9 | Verify that the lines have been split, and match the expected results. | | | Lines are split according to the expected results.  Because we are looking at the Payables Open Interface, these lines are all going to AP. So in the expected results, these lines and their amounts match the AP amounts. | | | 1.6 |

| Step | Action | Navigation Path | Input | Expected Results | Actual Results | Pass / Fail | Requirement # /Comments |
|------|--------|-----------------|-------|------------------|----------------|-------------|-------------------------|
| 10 | Verify that the Journal Import kicked off with a status of Normal and Complete.<br><br>Record the Concurrent Request ID: _____<br><br>View the output of the Journal Import report and record the Batch Name:_____ | | | Journal Import completed with success. Line amounts in output file match the expected results for GL. | | | |
| 11 | Log on to TOAD in the INTCOM schema and query gl_je_batches table to get the batch_id associated with the batch name from the step above. Note batch_id _____ | | SELECT JE_BATCH_ID FROM GL.GL_JE_BATCHES WHERE NAME LIKE '%<batch_name>%' | batch id appears | | | |
| 12 | Switch responsibility to CFO General Ledger SuperUser.  Navigate to the Enter Journals screen | Journals - > Enter | Query on batch name from step above. Click <Find>--> <Review Journal>  and view accounting. | Batch is found, accounting information for line is displayed. | | | |
| 13 | Verify that both Financing information and Liquidating information appear for each line. i.e. the lines are split and match the expected Results. | | | Financing and Liquidating information appear, line(s) is split an matches expected results. | | | 2.4 |
| 14 | Switch Responsibility to FFEL GA Payable SuperUser and access the Invoice/Entry/Invoice Batches screen.<br><br>Query in the batch name field using the invoice no (Batch Name) from step 8. | FFEL GA Payable SuperUser | | Batch Appears. | | | 1.2 |
| 15 | Verify that there is a separate distribution line item for each item number associated with Less GA Retention Field.. (There should be TWO lines for every line item that was split. ) | Click Invoices-->Distributions | | Every line that was supposed to be split has two line items.  Non split items have one line. Distribution Lines match expected results for AP | | | 2.4 |
| 16 | APPROVE the invoice and batch. | Click Actions…1 -->Check Approve-->OK | | | | | |
| 17 | Switch Responsibility to FSA FFEL GA Payments Manager and access the  Payments/Entry/Payment Batches Screen. | | | Payment Batches screen appears. | | | |
| 18 | Process a new Payment Batch for the GA Pay Group, and set the pay through date to greater than 21 days in the future.<br><br>Record the date:_____ | | For ex: In the Payment Batches Window: Batch Name: FL0579 Pay Group: GA Pay Group Document: Electronic Pay through Date: 30-MAY-2003 | Payment batch processes successfully. | | | |
| 19 | Record the payment batch name that the system assigns:<br><br>Payment Batch Name: _____ | | | | | | |
| 20 | SELECT and BUILD  payment batch. | Actions..1 ->Click Select and Build | | | | | |
| 21 | Verify that a message is received stating "payables submitted your payment batch request to Select Invoices.  The request number is _____". | | | | | | |

| Step | Action | Navigation Path | Input | Expected Results | Actual Results | Pass / Fail | Requirement # /Comments |
|---|---|---|---|---|---|---|---|
| 22 | Verify that a message is received stating "payables submitted your payment batch request to Build Payments. The request number is _____". | | | Message is received stating "payables submitted your payment batch request to Build Payments. The request number is _____". | | | |
| 23 | Go to Help/View My Requests/Find All<br><br>Verify that the Selecting and Building of the payment batch kicked off the programs in steps 24-26: | | | | | | |
| 24 | Verify that the AutoSelect kicked off with a status of Normal and Complete<br><br>Record the Concurrent Request ID: _____ | | | Auto Select kicked off with a status of Normal and Complete. | | | |
| 25 | Verify that the Check For Economically Beneficial Discounts kicked off with a status of Normal and Complete<br><br>Record the Concurrent Request ID: _____ | | | Check For Economically Beneficial Discounts kicked off with a status of Normal and Complete | | | |
| 26 | Verify that the Build Payments kicked off with a status of Normal and Complete<br><br>Record the Concurrent Request ID: _____ | | | Build Payments kicked off with a status of Normal and Complete | | | |
| 27 | Select only the Monthly Report for Payment. Set payment for all other invoices in the batch to NO. (Payment batch will rebuild) | Payment Batches Window-> Click Payments.<br>Scroll through to find your invoice (if applicable), set payment to YES, choose NO for other invoices. | | Payment batches window only shows the selected invoice. Total should match total from VFA form. | | | |
| 28 | FORMAT payment batch. | Actions..1 ->Format | | | | | |
| 29 | Verify that a message is received stating "payables submitted your payment batch request to Format Payments. The request number is _____". | | | Message is received stating "payables submitted your payment batch request to Format Payments. The request number is _____". | | | |
| 30 | Go to Help/View My Requests/Find All<br><br>Verify that the Formatting of the payment batch kicked off the following: | | | | | | |
| 31 | Verify that the FSA Treasury Vendor ACH Initiate Program kicked off with a status of Normal and Complete<br><br>Record the Concurrent Request ID: _____ | | | FSA Treasury Vendor ACH Initiate Program kicked off with a status of Normal and Complete | | | |
| 32 | Verify that the FSA Process Treasury Vendor ACH Initiate Program kicked off with a status of Normal and Complete<br><br>Record the Concurrent Request ID: _____ | | | FSA Process Treasury Vendor ACH Initiate Program kicked off with a status of Normal and Complete | | | |

| Step | Action | Navigation Path | Input | Expected Results | Actual Results | Pass / Fail | Requirement # /Comments |
|---|---|---|---|---|---|---|---|
| 33 | Verify that the FSA Process Treasury Vendor ACH Main Program kicked off with a status of Normal and Complete<br><br>Record the Concurrent Request ID: _____ | | | FSA Process Treasury Vendor ACH Main Program kicked off with a status of Normal and Complete | | | |
| 34 | CONFIRM Payment Batch. | Refresh Payment Batch Screen--> Actions…1 ->Confirm-> OK | | | | | |
| 35 | Verify that the Confirm Payment Batches Screen appeared with the pending payment documents listed. | | | Confirm Payment Batches Screen appeared with the pending payment documents listed. | | | |
| 36 | Record the Treasury Begin Document Number of the payment batch _____.<br><br>Record the Treasury End Document Number of the payment batch _____. | | | | | | |
| 37 | Verify that a message is received stating "payables submitted your payment batch programs.  The request numbers are _____ and _____". | | | Message is received stating "payables submitted your payment batch programs.  The request numbers are _____ and _____". | | | |
| 38 | Go to Help/View My Requests/Find All<br><br>Verify that the Confirmation of the payment batch kicked off the following: | | | | | | |
| 39 | Verify that the Confirm Payment Batch program kicked off with a status of Normal and Complete<br><br>Record the Concurrent Request ID: _____ | | | Confirm Payment Batch program kicked off with a status of Normal and Complete | | | |
| 40 | Verify that the Separate Remittance Advice Program kicked off with a status of Normal and Complete<br><br>Record the Concurrent Request ID: _____<br><br>Verify that the Output file states the invoices that were remitted for payment. | | | Separate Remittance Advice Program kicked off with a status of Normal and Complete | | | |
| 41 | Verify that the Final Payment Register Program kicked off with a status of Normal and Complete<br><br>Record the Concurrent Request ID: _____<br><br>Verify that the Output file states details about each check that was generated and the invoices that each check covers. | | | Final Payment Register Program kicked off with a status of Normal and Complete | | | |
| 42 | Switch responsibility to FFEL GA Payables SuperUser | | | | | | |

| Step | Action | Navigation Path | Input | Expected Results | Actual Results | Pass / Fail | Requirement # /Comments |
|---|---|---|---|---|---|---|---|
| 43 | Run a new request of 'Payables Transfer to General Ledger' with a post through date of tomorrow. Leave Batch Name blank. | Others->Requests-> Run->Single Request->OK | Program Name: Payables Transfer to General Ledger | Program completes with a status of Normal and kicks off a Journal Import. | | | 2.1 ? |
| 44 | Open the output of the Payables transfer to GL and verify that the lines from AP were not RE-split. i.e.. There are only two, not four, lines for each item number. | | | Lines were not re-split. | | | 2.3 |
| 45 | Verify that the Journal Import is automatically kicked off.<br><br>Record REQUEST ID:_____<br><br>Record Batch Name from Output file:_____<br><br>PRINT THE OUTPUT FILE | | | | | | |
| 46 | Log on to TOAD in the INTCOM schema and query gl_je_batches table to get the batch_id associated with the batch name from the step above. Note batch_id _____ | | SELECT JE_BATCH_ID FROM GL.GL_JE_BATCHES WHERE NAME LIKE '%<batch_name>%' | batch id appears | | | |
| 47 | Switch Responsibility to General Ledger SuperUser and access the Journals/Enter screen.<br><br>Query in the batch name field using the Batch Name from the Journal Import from Payables Transfer to General Ledger and select FIND and Review Journals. | | | Batch appears with accounting. | | | 1.2 |
| 48 | Verify that both Financing information and Liquidating information appear for each line. Verify that the lines from AP were not re-split. Results should match expected results. | | | Financing and Liquidating information appear, line(s) is split an matches expected results. Verify Accounting for each line matches expected results. | | | 1.6 |
| 49 | Query the journals and verify that the Purchase Invoices and the Payments USD Journals were created. | | | Verify the contents of the Purchases invoices journal according to FSA CFO Accounting documentation. | | | 1.2 |
| 50 | Run a new Request for Journals - General (180 Char) for the following parameters:<br><br>Type: Line Item<br>Posting Status: Unposted<br>Currency: USD<br>Period: Dec-02<br>Start Date: (blank)<br>End Date: (blank)<br>Source: (blank)<br>Batch Name: (Query on batch no of the Purchase Invoices batch.)<br><br>PRINT THE REPORT and using the report, verify that the right hit the GL according to the CFO Account Mapping documentation. | | | Lines hit the GL correctly and accounting matches documentation exactly. | | | |

| Step | Action | Navigation Path | Input | Expected Results | Actual Results | Pass / Fail | Requirement # /Comments |
|------|--------|-----------------|-------|------------------|----------------|-------------|-------------------------|
| 51 | Run a new Request for Journals - General (180 Char)  for the following parameters:<br><br>Type: Line Item<br>Posting Status: Unposted<br>Currency: USD<br>Period: Dec-02<br>Start Date: (blank)<br>End Date: (blank)<br>Source: (blank)<br>Batch Name: (Query on batch no of the Payments USD batch.)<br><br>PRINT THE REPORT and using the report, verify that the right hit the GL according to the CFO Account Mapping documentation. | | | Lines hit the GL correctly and accounting matches documentation exactly. | | | |
| 52 | Run a new request for Program: Create Journals<br><br>View the Output file and record the batch name created:_____<br><br>PRINT THE OUTPUT FILE. | Others-> Requests-> Run-> Single Requests -> OK | Program Name: Create Journals | Create Journals process completes with a status of Normal | | | |
| 53 | Log on to TOAD in the INTCOM schema and query gl_je_batches table to get the batch_id associated with the batch name from the step above. Note batch_id _____ | | SELECT JE_BATCH_ID FROM GL.GL_JE_BATCHES WHERE NAME LIKE '%<batch_name>%' | batch id appears | | | |
| 54 | Access the Journal/Enter screen and query based on the batch name just created. Again, ensure that the lines were not re-split. | Journals- > Enter -> Query <batch name>-> Find -> Review Journal | Enter Batch name from LOV : | Lines were not re-split | | | |
| 55 | Run a new Request for Journals - General (180 Char)  for the following parameters:<br>Type: Line Item<br>Posting Status: Unposted<br>Currency: USD<br>Period: Nov-02<br>Start Date: (blank)<br>End Date: (blank)<br>Source: (blank)<br>Batch Name: (Query on batch no of the CJE Journal )<br><br>PRINT THE REPORT and using the report, verify that upon posting, the USD entries listed to the right hit the GL according to the CFO Account Mapping documentation. | | | | | | |
| 56 | Switch Responsibility to FSA FFELGA Federal Administrator and access the Confirm/Confirm screen. | | | | | | |
| 57 | Process Treasury Confirmation. | | | | | | |
| 58 | Verify that a message is returned stating: Disbursements in Transit Concurrent Request was submitted.<br><br>Record Request Number: _____. | | | Message is returned stating: Disbursements in Transit Concurrent Request was submitted. | | | |

| Step | Action | Navigation Path | Input | Expected Results | Actual Results | Pass / Fail | Requirement # /Comments |
|---|---|---|---|---|---|---|---|
| 59 | Go to Help/View My Requests/Find All<br><br>Verify that the Treasury confirmation kicked off the following: | | | | | | |
| 60 | Verify that the Disbursements in Transit Transactions program kicked off with a status of Normal and Complete<br><br>Record the Concurrent Request ID: _____ | | | Disbursements in Transit Transactions program kicked off with a status of Normal and Complete | | | |
| 61 | Verify that the Journal Import Program kicked off with a status of Normal and Complete<br><br>Record the Concurrent Request ID:<br>_____<br><br>Verify that the Output file states all of the journal lines headers and batches that were imported with a status of SUCCESS.<br><br>Record the Treasury Confirmation Batch name of the output file: _____<br><br>PRINT THE OUTPUT FILE. | | | Journal Import kicked off and completed with a Status of Normal. The output file states that everything completed in SUCCESS. | | | |
| 62 | Log on to TOAD in the INTCOM schema and query gl_je_batches table to get the batch_id associated with the batch name from the step above. Note batch_id _____ | | SELECT JE_BATCH_ID FROM GL.GL_JE_BATCHES WHERE NAME LIKE '%<batch_name>%' | batch id appears | | | |
| 63 | Switch Responsibility to General Ledger SuperUser and access the Journals/Enter screen.<br><br>Query on the Treasury Confirmation batch name. | Journals- > Enter -> Query <batch name>-> Find -> Review Journal | | Invoice appears with accounting for each line. The lines have not been re-split | | | 1.2 |
| 64 | Run a new Request for Journals - General (180 Char) for the following parameters:<br><br>Type: Line Item<br>Posting Status: Unposted<br>Currency: USD<br>Period: Dec-02<br>Start Date: (blank)<br>End Date: (blank)<br>Source: (blank)<br>Batch Name: (Query on Treasury Confirmation batch name)<br><br>PRINT THE REPORT and using the report, verify that upon posting, the USD entries listed to the right hit the GL according to the CFO Account Mapping documentation. | | | | | | |
| 65 | Post all journals created<br>1. Payments USD<br>2. Purchase Invoices USD<br>3. CJE Payables<br>4. Treasury Confirmation | Journals- > Post | | Journals are posted successfully. | | | |

| Great Lakes | | | FY Year 1 2003 |
|---|---|---|---|
| | Amount Due To/From | | Details |
| SR_3 Net Fee Due GA | 5,505,748.98 | | |
| SR_3_A Perf Based Fee Due for Quarter | | | 68.01 |
| SR_3_B Net Collection Costs | | | |
| SR_3_C Less: GA Retention | | | |
| | | | |
| Other Collection Revenues | | | 133.34 |
| Less: Collection Costs | | | 45.00 |
| Net Collection Costs | | | |

| Item Number | Fund | LIM | Obj Class | BFY | Dest |
|---|---|---|---|---|---|
| SR3_C_I_755 | 4251XNY | BB7 | 65027 | 02 | GL |
| SR3_C_I_755 | 4251XNY | BB7 | 65011 | 02 | AP |
| SR3_C_I_755 | 4251XNY | BB7 | 65011 | 02 | GLCONF |
| SR3_C_O_755 | 4251XNY | BB7 | 69011 | 02 | AP |
| SR3_C_O_755 | 4251XNY | BB7 | 69011 | 02 | GLCONF |
| SR3_C_P_755 | 4251XNY | BDC | 74027 | 02 | GL |
| SR3_C_P_755 | 4251XNY | BDC | 74011 | 02 | AP |
| SR3_C_P_755 | 4251XNY | BDC | 74011 | 02 | GLCONF |